



DEPARTMENT OF THE ARMY
470th Military Intelligence Group
2108 9th Street, Suite 100
Fort Sam Houston, Texas 78234-5100

IASA-S

16 March 2006

MEMORANDUM FOR Commander, INSCOM, Attn: Ms. Holland (IAPE-HRD)

SUBJECT: Safety Council Minutes

1. The 2nd/3rd quarter FY2006 Safety Council Meeting was held on 15 March 2006, at the Brigade Commander's Conference Room, Fort Sam Houston, Texas. The meeting began at 0925 hrs, with the Group Commander's opening remarks.

2. Attendance is reflected below:

MEMBERS:

			Present	Absent
Commander, 470 th MI Group	COL Saddler	President	X	
Group Safety Officer	CW2 Watts	Member	X	
Group Deputy Commander	LTC Bradley	Member	X	
Group S-3 ALO	MAJ Knox-Limbacker	Recorder		X
Group Command Sergeant Major	CSM Rydell	Member	X	
Commander, HHD, 470 th MI	CPT Summers	Member		X
Commander, Ops BN (Prov)	LTC Moons	Member	X	
Commander, 204 th MI BN	LTC Koenig	Member		X
Commander, 314 th MI BN	LTC Himsl	Member	X	
Acting Commander, 201 st MI BN	LTC Von Fahnestock	Member		X
Group S-4 NCOIC	SFC Mattei	Member		X
204 th MI BN Safety Officer	CW4 Nusbaum	Member	X	
314 th MI BN Safety Officer	CPT Foster	Member		X
201 st MI BN Safety Officer	CPT Cutlip	Member	X	
HHD, 470th MI First Sergeant	1SG Castro	Member	X	
CSM, Ops BN (Prov)	MSG Robles	Member	X	
CSM, 204 th MI BN	CSM Kalili	Member		X
CSM, 314 th MI BN	CSM Cleary	Member	X	
CSM, 201 st MI BN	CSM Gurley	Member	X	

GUESTS:

204 th MI BN	MAJ Bell	Guest	X
Acting HHD Company Commander	CPT Kisner	Guest	X
Recorder	SGT Lucas	Recorder	X
Acting 314 th OPS BN Safety NCO	SFC Cleary	Guest	X

3. OLD BUSINESS - None.

4. NEW ISSUES - COL Saddler's guidance is as follows: 204th must Implement a Pre-accident plan exercise for Down Range, whether it is a requirement or not; Research Medical Community for Combat Lifesaver Course POC; Come up with 470th MI BDE Safety Council slide format; and finally Scenarios need to be introduced during every Battalion's slide presentation as well as listing COL Saddler's CCIR's and PIR's at the beginning of the Council Meeting.

5. COMMANDER'S AWARENESS ISSUES / OPEN DISCUSSION.

- a. Accident Trend Analysis 3rd Qtr through 2nd Qtr FY 05/06.

DISCUSSION: Each unit briefed the commander of trends uncovered over the past four quarters.

ACTION OFFICERS: BN Safety Officers ISSUE: CLOSED

- b. Safety Training Conducted and Planned for 3rd Quarter

DISCUSSION: Per the Brigade CO and CSM, none of the Battalions were mentioning training planned for 3rd Qtr, FY 06, such as water safety and water consumption. Every Soldier is a Safety Officer.

ACTION OFFICERS: BN Commanders ISSUE: CLOSED

DISCUSSION: Add accident information on Brigade Total Slides in the notes section.

ACTION OFFICERS: CW2 Watts ISSUE: OPEN

DISCUSSION: Brigade to implement new Safety Awards Programs.

ACTION OFFICERS: CW2 Watts /CSM Rydell ISSUE: OPEN

New Brigade Safety Programs are to be implemented. These programs are:

1. The Brigade is planning on holding a Safety Soldier of the quarter.
2. Soldier of the year safety award program.
3. On the spot safety awards.
4. Mandatory Enlisted Safety Council Meetings.
5. Green Banner program on Company guidon.
6. Green Dot safety on Watch.
7. Care Program, Taxi for intoxicated Soldier.

DISCUSSION: Brigade Safety Council slides need to be submitted at least three weeks prior to meeting.

ACTION OFFICERS: BN Safety Officers/Safety NCO's ISSUE: OPEN

DISCUSSION: All accident notes will be put on slides from now on, per the Brigade Commander.

ACTION OFFICERS: BN and BDE Safety Officers and NCO's ISSUE: OPEN

DISCUSSION: Was suggested that AED's be placed in BLDG. 1000 on every floor. COL Saddler will bring this up at the USARSO Force Readiness meeting.

ACTION OFFICERS: COL Saddler ISSUE: CLOSED

DISCUSSION: Implement Pre-accident plan exercise for Down Range, whether it is a requirement or not.

ACTION OFFICERS: CW4 Nusbaum ISSUE: CLOSED

DISCUSSION: Research Medical Community for Combat Lifesaver Course POC for AMEDD.

ACTION OFFICERS: CSM Rydell ISSUE: OPEN

DISCUSSION: CCIR's and PIR's to be placed at the beginning of the Safety Council Brief.

ACTION OFFICERS: CW2 Watts ISSUE: OPEN

DISCUSSION: Come up with a single format for the Council meeting slides as well as adding the first slide for every BN saying, "Own the Edge."

ACTION OFFICERS: CW2 Watts ISSUE: CLOSED

DISCUSSION: From now on, every BN is required to have a Safety Scenario at the beginning of their brief, whether it is good or bad.

ACTION OFFICERS: BN Safety Officers ISSUE: OPEN

DISCUSSION: The 377th needs to be involved in the Safety Council meetings.

ACTION OFFICERS: CW2 Watts ISSUE: CLOSED

6. The next council meeting is tentatively scheduled for 09 Jun 06.

7. POC for this Memorandum is CW2 Watts at DSN 421-6796.

Minutes are APPROVED/DISAPPROVED

////////Original Signed////////
RICHARD H. SADDLER
COL, MI
Commanding